



Position Title: **ACT Prep Teacher**

Location: **Southern Preparatory Academy, Camp Hill, AL**

Classification: Part-Time or Full-Time (Based on Need) | 10-Month Academic Position

Reports To: Dean of Academics

Southern Preparatory Academy is seeking a results-driven **ACT Prep Teacher** to lead students through targeted preparation for the ACT exam. The ideal candidate will use data-informed strategies and individualized instruction to improve student performance in English, Math, Reading, Science, and Writing sections of the ACT. This position directly supports our mission of **college readiness** and **academic achievement** for every student.

This role is vital in helping students meet college admissions benchmarks while reinforcing academic discipline, test-taking confidence, and long-term success in post-secondary environments.

Key Responsibilities

Instruction & Curriculum

- Deliver focused instruction on ACT content, format, and test-taking strategies across all sections: English, Math, Reading, Science, and Writing.
- Use diagnostic tools and practice assessments to measure student progress and tailor instruction.
- Incorporate skill-building in grammar, critical reading, math concepts, and data interpretation.
- Develop or follow a structured curriculum that aligns with ACT College and Career Readiness Standards.

Student Support

- Offer one-on-one or small group support based on student performance and need.
- Track student growth using pre- and post-assessment data.
- Collaborate with core subject teachers to reinforce academic skills and strategies in the classroom.
- Support student confidence and mental preparedness through goal-setting and performance coaching.

Program Development & Coordination

- Assist in scheduling and coordinating ACT prep classes, mock exams, and tutoring sessions.
- Partner with the Academy's College and Career Counselor and College Counseling staff to align preparation efforts with college admissions timelines.
- Recommend resources, materials, and technology tools to enhance instruction.

Qualifications

Required:

- Bachelor's degree in Education, English, Mathematics, or related field
- Experience teaching ACT or SAT preparation in a school or tutoring setting
- Familiarity with ACT test content and scoring

- Ability to motivate and challenge students in a structured academic environment

Preferred:

- Teaching certification (or ability to obtain one in Alabama)
- Experience with college counseling or academic advising
- Prior experience in a military or boarding school setting
- Strong data tracking and instructional planning skills

Terms & Compensation

- **Job Type:** Part-Time or Full-Time (Depending on Schedule & Enrollment)
- **Schedule:** Flexible within the academic day, with possible weekend sessions
- **Compensation:** Commensurate with experience and contract hours
- **Benefits (Full-Time):**
 - Health, Dental, and Vision insurance
 - 401(k) matching
 - Paid time off
 - Professional development opportunities

Interested Applicants should send the following to Ms. Jenifer Isbell, Vice President, jenifer.isbell@southernprepacademy.org.

- Resume/CV
- Statement of teaching philosophy